

The Utah African American Experience

21th ANNUAL STATEWIDE JUNETEENTH CULTURAL ARTS FESTIVAL 2010 BOOTH INFORMATION

DEAR VENDORS: We look forward to your participation and hope this information will assist you in having a successful time with us as well.

BOOTHS LOCATIONS/PLANNING:

- ✚ Booths set-up hours begin two hours prior to the actual festival events. If you have a food booth you may want to arrive earlier in order to allow enough time to set up and have the food ready to be served on time. All Food must be prepared on-site!
- ✚ The food preparation and serving area must stay clean and covered throughout the festival. Food booths without adequate covers cannot be allowed to operate and may be subject to fines by the Health Department.
- ✚ If you are a vendor (SELLING FOOD OR ANY OTHER ITEMS e.g. clothes, crafts, carvings, Jewelry, etc) PLEASE REMEMBER THAT IT IS YOUR RESPONSIBILITY AS A VENDOR TO OBTAIN ALL NECESSARY PERMITS AND LICENSES to operate your booth during the Festival. Food Vendors should have the following permits from:

- ✚ 1. Weber Morgan Health Department –477 -23rd St.– Tel: 399-7160

“Temporary Food Establishment Permit” Please make sure you read and comply with the rules. Failure to do so may end in closure of your booth by the Health Department.

- 2. The Ogden City Business License - 2549 Washington Blvd. 2nd floor – Tel: 629-8962

“Ogden City Special Public or Civic Event License”

Non-food vendors should only obtain the “The Ogden City Special Public or Civic Event License”. All Permits should be displayed at your booth throughout the Festival.

- 3. All Vendors selling any products must have a sales tax number through the Utah State Tax Commission.
- 4. Food Vendors: PLEASE DO NOT PLACE HOT POTS/PANS, ETC. ON THE GRASS NOR POUR OR SPILL HOT OILS, & COALS. DO NOT EMPTY ICE ON THE GRASS, IT KILLS IT. POUR YOUR ICE ON THE SIDE WALK/CEMENT/PARKING LOT—IT WILL MELT! FEEL FREE TO BRING PLYWOOD OR SOMETHING TO PUT ON THE FLOOR OF YOUR BOOTH IT YOU FEEL YOU NEED IT.

- ✚ Each booth will have one Canopy, one table 8 FT and two chairs

Upon arrival, please check in with Project Success Information Booth to get your assignment. There are restrooms at the Amphitheater and drinking water will be placed throughout the park.

Thank you so much for participating in the 20th Annual Statewide Juneteenth Festival. It has grown to be one of the great celebrations in our State. Thousands of people come together to share ideas, various cuisines, and languages and build lasting friendships. Please feel free to call us at 394-0924 if you need any further information. You can also visit our website at www.juneteenthutah.org

Have a great Juneteenth!

Juneteenth Planning Committee